

Group Name	Institute of Water Administration (IWA)
Group Dates	23 rd – 24 th of February
Guest Name	
Address	
Phone	
Fax	
Email	
Arrival Date	
Departure Date	
Number of Guests	
Accommodation Rates Per Night	<p>Deluxe Queen Room - \$210.00 per night including breakfast for 1</p> <p>Deluxe Twin Room - \$210.00 per night including breakfast for 1</p> <p>One Bedroom Apartment - \$260.00 per night including breakfast for 2</p> <p>Please circle room selected. Rates are valid for single / double occupancy.</p>
Breakfast	Included in room rates
Special Request	(Please include any special requests such as cots, twin room)
Car Parking	Valet parking @ \$10.00 per night
Terms & Conditions	<p>Booking: A Credit Card number will be taken as a guarantee for the reservation.</p> <p>Cancellation: A Cancellation fee will apply for all bookings cancelled within 48 hours of arrival.</p> <p>Subject to Availability: This rate has been negotiated for conference delegates only and is subject to availability at the time of booking.</p>
Credit Card	<p>Type of Card:</p> <p>Credit Card Number:</p> <p>Expiry Date:</p> <p>Card Holders Name:</p> <p>Accommodation <input type="checkbox"/> Breakfast <input type="checkbox"/> Incidentals <input type="checkbox"/></p>
Card Holders Signature	
Hotel Contact Details	<p>Group Reservations</p> <p>Phone: +61 3 5261 1537</p> <p>Fax: +61 3 5264 7250</p> <p>Email: torquay.reservations@wyn.com</p>
Confirmation	<p>We will email back your accommodation request with a confirmation number within 2 working days</p> <p>Confirmation Number: Date:</p>